

Summary Minutes Special Meeting - January 3, 2019

The City Council of the City of Rushmore met in special session on January 3, 2019 in the Council Chambers of City Hall. Call to Order: Councilmember Boltjes called the meeting to order at 7:00 P.M.

Roll call indicated the following members present: Scott Bieseemeier, Bruce Boltjes, Ben DeVries, Nikki Reiter, Mark Schutte. City Staff Members Present: City Clerk Coleen Gruis.

The first order of business for the special meeting was to give the oath of office to the newly elected Mayor and Council Members. Clerk Gruis issued the oath of office to Mayor Scott Bieseemeier, Councilmember Ben DeVries and Councilmember Nicole (Nikki) Reiter.

Mayor Bieseemeier than chaired the meeting and the next order of business was addressed. Clerk Gruis discussed the summary of activities for the Minnesota Dept of Employment and Economic Development (DEED) Small Cities Development Program. The City of Rushmore preliminary proposal for rehab housing grant funding was accepted as marginally competitive in December. Our grant writer, Chelsea Alger, spoke with DEED and they suggested that to make the application competitive, the City drop the rental housing portion of the application and that we only ask for owner occupied rehab, and that we increase our cost per unit to \$25,000.00. Consensus of Council was to move forward with the application with these changes. After reviewing the Citizen Participation Plan, a motion was made to approve the City of Rushmore Citizen Participation Plan. Seconded, all members voted in favor, motion carried.

A motion was made to pass the Resolution Adopting the Citizen Participation plan as Part of the Small Cities Development Program Project, which calls for a public hearing on Monday, January 14, 2019 to further discuss the project. Seconded, all members voted in favor, motion carried.

Discussion was held regarding updating the authorized signers for the City of Rushmore banking accounts. A motion was made to pass the Resolution Designating Authorized Signers To The City of Rushmore Banking Accounts. Seconded, all members voted in favor, motion approved. Meeting adjourned.

Mayor - Scott Bieseemeier

Clerk - Coleen Gruis

Summary Minutes Public Hearing and Regular Meeting - January 14, 2019

The City Council of the City of Rushmore met in regular session on January 14, 2019 in the Council Chambers of City Hall. Mayor Scott Bieseemeier called the public hearing to order at 7:00 P.M.

Roll call indicated the following members present: Scott Bieseemeier, Bruce Boltjes, Ben DeVries, Nikki Reiter and Mark Schutte. City Staff Members Present: City Clerk Coleen Gruis, Maintenance - Jason Harberts and Larry Lupkes. Guests: Chelsea Alger, Dianna Groenewold, Linda Werkman, Marj Reese, Corky Reese, and Ryan Kruger.

Mayor Bieseemeier turned the public hearing over to Chelsea Alger from Southwest MN Housing Partnership. Chelsea addressed the council and public to let them know that the City of Rushmore Small Cities Development Grant Program pre-application was selected to submit a final application with some changes. Suggested changes were that we make the application for single family owner homes, that the grant request per project be increased to \$25,000.00, and that we have more qualified surveys expressing interest in the participating in the grant program. Chelsea suggested that we get 5-7 additional eligible surveys to include in the final application to MN DEED. Chelsea explained that there are other pools of funding that residents may qualify for. She also spoke about the \$15,000.00 the City of Rushmore has dedicated to the grant, to be used to assist with the lead assessment part of the project. This is an upfront cost that is hard for homeowners to come up with. We will find out in June of 2019 if the City qualifies for the Rehab Housing Grant. Those who submitted surveys will be notified of the grant. Projects can start in October 2019 and will go until December 2021. Approved projects are funded on a first come - first served basis. Chelsea continued to explain the uses of the grant money and that certain items are required to be fixed. These are usually found during the inspection period. There were no questions from the public. Clerk Gruis asked about eligibility of past rehab housing grant

recipients to qualify for the upcoming grant. Chelsea explained that a mortgage the previous grant put in place, would need to be satisfied to be eligible for the new Rehab Housing Grant. Due to publication requirements, the public hearing was continued to February 11, 2019 at 7:00 p.m.

Mayor Bieseemeier called the Regular Meeting to order at 7:22 p.m. Council visited with Ryan Kruger from the Nobles County Sheriff Department. Ryan did not have any concerns from the Sheriff Department.

A motion was made to approve the regular meeting minutes of the December 10, 2018 City Council meeting and the January 3, 2019 Special Meeting minutes as presented at the meeting. Seconded, all members voted in favor, motion carried.

Council was given an updated list of accounts payable. A motion was made to pass the following resolution: Mayor Bieseemeier and Clerk Gruis are instructed to make payment of all regular accounts payable. Seconded, all members voted in favor, motion carried.

A motion was made to approve the December 2018 Pledged Securities with First State Bank Southwest. Seconded, all members voted in favor, motion carried.

Corky Reese spoke to Council requesting that the City remove more of the snow from his corner at 111 Johnsen Road. He asked that the City clean his area as other streets are cleaned. Larry reported that the grader currently goes up and back on each road in the City including Johnsen Road. The grader does not make two passes on the north end of Johnsen Road due to the dead end. After much discussion, consensus of Council was that each member should go out to view the corner and that the City should have a more precise policy for snow removal. No changes were made at this time but that it will be addressed at the next meeting.

June Ailts had updated Clerk Gruis last week regarding the Senior Citizen Building at 116 N. Thompson Ave. The Senior Citizen Group is going to try to keep the Senior Center open until March. The next meeting for the Senior Citizen Group is January 21st.

Maintenance Report

The replacement media for the water filter has been ordered from Tonka Water. The tentative delivery date is late March or April. Due to the poor performance by the water filter, maintenance will plan to clean the detention tanks every month instead of every other month. During the below 0 weather in early January, the tower showed signs of freeze up. They did extra backwashes during the night to prevent tower freeze up. Discussion was held about a sewer backup at the school in December. Don's Plumbing was called and he cleared the clogged sewer pipe. Councilmember Boltjes inquired if maintenance knows where the underground tunnel might be accessed. Access was in the old school, which has been torn down. They will further investigate.

Council was presented with recommendations from the fire department for 2019 fire department officers, there were no changes from 2018. A motion was made to accept the recommendations for 2019 fire department officers. Seconded, all members voted in favor, motion carried.

Discussion was held regarding the areas that each council member heads. A motion was made that Council appointment for 2019 be as follows:

Acting Mayor.....Bruce Boltjes
Street Department.....Ben DeVries
Electric Department.....Bruce Boltjes
Water & Sewer Department.....Nikki Reiter
Law & Order.....Mark Schutte
Civil Defense.....Scott Bieseemeier

Seconded, all members voted in favor, motion carried.

A motion was made to designate First State Bank Southwest as the City of Rushmore official financial depository. Seconded, all members voted in favor, motion carried. A motion was made that the City of Rushmore newsletter and website be used for City notices, and that the Worthington Globe be the official newspaper for ordinances. Seconded, all members voted in favor, motion carried. There being no other business, the meeting was adjourned.